

Volunteer Career Experiences Internship and Practicum Area Descriptions



Maintenance:

Maintenance Volunteers will maintain the Zoo grounds and facilities by helping with general maintenance to meet department goals and enhancement of the zoological grounds and facilities for the Zoo guest experience. They also may be responsible for the necessary horticultural practices of the Zoo to include, but not limited to mowing, weed-eating, and general removal of debris and trash. This position will need to update their supervisor on the status of the grounds keeping activities throughout the Zoo as well as interact with the public by answering questions. Volunteers will also develop and complete a primary project that will enhance zoo operations and/or knowledge. All Career Experience Volunteers must be proactive in the development of a personal project that supports zoo goals and will continue to benefit the zoo upon completion of term.

Major Duties and Responsibilities:

- Assist with general labor duties related to grounds maintenance and equipment maintenance such as mowing, painting, weed eating, janitorial duties, light brush and tree trimming, and other miscellaneous tasks assigned.
- Initiate and implement proper horticultural practices including irrigation, fertilization, weed control, planting, and pruning.
- Operate a riding lawn mower, push lawn mower, weed eater, basic hand tools and a vehicle as needed.
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- Use applicable personal protective equipment required in hazardous environments and emergency situations.
- Communicate orally and in writing, including using the telephone and two-way radio.
- Represent the City of Manhattan with the public and other City employees.
- Assist supervisors and other departmental personnel in other projects for the benefit of the City and/or the department.
- Follow standardized work procedures and practices.
- Perform other duties as assigned.

Requirements

- At least 18 years of age
- Possess a valid driver's license
- Currently enrolled in college and have completed at least 15 hours or be a recent graduate, within the last 2 years.
- Participants must be able and willing to work weekends and holidays.
- Be proficient in the English language

Preferred Education and Experience

- 6 months experience in grounds maintenance.